

RECEIVED DATE: \_\_\_\_\_

**Roundabout Books & Café – Application for Employment**

*Roundabout Books is an equal opportunity employer.*

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

We are open every day. Do you have any scheduling restrictions? If yes, please explain. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

What date are you available to begin work? \_\_\_\_\_

Please circle all areas of interest:      café      bookselling      events      community

Have you ever filled out an application with us before? Yes \_\_\_\_ No \_\_\_\_ When? \_\_\_\_\_

Have you ever worked for us before? Yes \_\_\_\_ No \_\_\_\_ When? \_\_\_\_\_

How did you hear about Roundabout Books as an employer? \_\_\_\_\_

\_\_\_\_\_

Are you a U.S. Citizen or an alien authorized to work in the U.S.? Yes \_\_\_\_ No \_\_\_\_

Have you ever been convicted of a felony? Yes \_\_\_\_ No \_\_\_\_ If Yes, please attach explanation.

**EDUCATION**

EDUCATION	High School	College	Graduate School	Other Classes, Workshops, etc
Name				
Location				
Field of Study				
Graduation Date				

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### **WORK EXPERIENCE**

*Please fill out the following information for your most recent three places of employment. You may attach a resume to supplement the rest of your work history.*

Company \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Manager \_\_\_\_\_ May we use as a contact? \_\_\_\_\_

Type of Work \_\_\_\_\_

Date Started \_\_\_\_\_ Date Ended \_\_\_\_\_ Starting Pay \_\_\_\_\_ Ending Pay \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

What You Liked About this Job: \_\_\_\_\_

Company \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Manager \_\_\_\_\_ May we use as a contact? \_\_\_\_\_

Type of Work \_\_\_\_\_

Date Started \_\_\_\_\_ Date Ended \_\_\_\_\_ Starting Pay \_\_\_\_\_ Ending Pay \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

What You Liked About this Job: \_\_\_\_\_

Company \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Manager \_\_\_\_\_ May we use as a contact? \_\_\_\_\_

Type of Work \_\_\_\_\_

Date Started \_\_\_\_\_ Date Ended \_\_\_\_\_ Starting Pay \_\_\_\_\_ Ending Pay \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

What You Liked About this Job: \_\_\_\_\_

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## **EMPLOYMENT QUESTIONS**

1. Please summarize your skills and qualifications acquired from education or employment that could be applied to working at Roundabout Books.
  
  
  
  
  
  
  
  
  
  
2. Please describe your areas of reading interests. What are you currently reading?
  
  
  
  
  
  
  
  
  
  
3. If you have had bookstore, retail, or barista experience, please give details.
  
  
  
  
  
  
  
  
  
  
4. What are your general interests or other commitments you'd like us to know about?
  
  
  
  
  
  
  
  
  
  
5. What do you consider to be the most crucial elements in operating a successful bookstore?
  
  
  
  
  
  
  
  
  
  
6. Do you have any additional skills or interests that you think would benefit a bookstore?
  
  
  
  
  
  
  
  
  
  
7. What are the reasons that make you interested in working at Roundabout Books & Café?



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### **BOOK & RETAIL KNOWLEDGE**

1. What is the selling price of a \$19.99 book if we give a 20% discount? \_\_\_\_\_
2. What is the wholesale price of a \$19.99 book if we buy at a 40% margin? \_\_\_\_\_
3. List the first three letters of where you would alphabetically shelve the following titles by author.  
A Master of Djinn by P. Djeli Clark \_\_\_\_\_  
Back in the Garden by Laurie R. King \_\_\_\_\_  
Guardian of Fukushima by Ewen Blain & Fabien Grolleau \_\_\_\_\_  
The Book of Cold Cases by Simone St. James \_\_\_\_\_  
Where You Come From by Sasa Stanisic and Translated by Damion Searl \_\_\_\_\_  
Sir Callie and the Champions of Helston by Esme Symes-Smith \_\_\_\_\_  
She is a Haunting by Trang Thanh Tran \_\_\_\_\_  
What Storm, What Thunder by Myriam J.A. Chancy \_\_\_\_\_
4. In what subject area would you look for the following authors?  
Ray Bradbury \_\_\_\_\_  
Octavia Butler \_\_\_\_\_  
Joseph Campbell \_\_\_\_\_  
Joanna Gaines \_\_\_\_\_  
Jason Reynolds \_\_\_\_\_  
Margaret Atwood \_\_\_\_\_  
Chuck Klosterman \_\_\_\_\_  
Janet Evanovich \_\_\_\_\_  
Rick Riordan \_\_\_\_\_  
Karen Kingsbury \_\_\_\_\_  
Angeline Boulley \_\_\_\_\_  
Toni Morrison \_\_\_\_\_  
Naomi Novik \_\_\_\_\_  
Harlan Coben \_\_\_\_\_  
Sylvia Plath \_\_\_\_\_  
Thich Nhat Hanh \_\_\_\_\_  
Anthony Bourdain \_\_\_\_\_  
Siddhartha Mukherjee \_\_\_\_\_  
Eric Carle \_\_\_\_\_  
Sandra Boynton \_\_\_\_\_
5. What author wrote the famous quotes below.  
There are years that ask questions and years that answer. \_\_\_\_\_  
Nowadays people know the price of everything and the value of nothing. \_\_\_\_\_  
There is always something left to love. \_\_\_\_\_  
Open your eyes and see what you can do with them before they close forever. \_\_\_\_\_  
Maybe every'body in he whole damn world is scared of each other. \_\_\_\_\_  
Each of us is more than the worst thing we've ever done. \_\_\_\_\_  
Even the darkest night will end and the sun will rise. \_\_\_\_\_  
The only way out of the labyrinth of suffering is to forgive. \_\_\_\_\_  
Happy families are all alike; unhappy families are all unhappy in their own way. \_\_\_\_\_  
It is a truth universally acknowledged that a man in possession of a good fortune must be in want of a wife.  
\_\_\_\_\_

I certify that the information contained in this application is correct to the best of my knowledge. I authorize the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you.

Signed \_\_\_\_\_ Date \_\_\_\_\_ "

